

July 1 2011

Dear Parent / Guardian

Following extensive consultation over a 12 month period I write to inform you of some significant changes from September to our school structures with regard to student support.

Things that will stay the same

From 8.40 am to 9.00am your child is in a vertical group with students from Year 7 to Year 11

Each group is attached to one of four Houses, North, South, East, West.

Things that will be different

There will no longer be a Head of House

Your first point of contact will be your child's Guidance Leader (This is a new title to reflect a change in role that places more emphasis on students being ready to learn and giving more guidance to help them make progress).

There are 3 new posts relating directly to learning and progress:

Mrs Bedford (Assistant Headteacher), will oversee the progress of Year 7 students

Mrs Harrison, will oversee the progress of Year 8 and Year 9 students

Mrs Fisher, will oversee the progress of Year 10 and Year 11 students

Mrs Elkin, will continue as Grove College Co-ordinator overseeing the progress of Year 12 and Year 13 students.

We have reduced the number of Guidance Groups and some of the existing groups will be split. Your child may have a different Guidance Leader to previous years as we have a number of staff leaving at the end of term and new staff starting in September.

As with any new system this will take time to settle for all concerned. We will do our best to try and make the transition as smooth as possible. The reception staff will be fully briefed to help direct you to the appropriate person to deal with any concerns or questions you may have.

Yours sincerely

Ms. J. Radbourne

Headteacher